



Griffin Park Primary School

Head Teacher: Mr. D. Chapman

Deputy Head Teacher: Mrs R. Schofield

Assistant Head Teacher: Mrs S. Aspinall

Griffin Park Primary School

Safeguarding Summary for Visitors & Supply Staff

Safeguarding is everyone's responsibility. All staff, visitors, and volunteers must be vigilant and act immediately if they have concerns about a child's welfare.

Key Safeguarding Contacts

Designated Safeguarding Lead (DSL): David Chapman – david.chapman@griffinpark.blackburn.sch.uk

Deputy DSLs: Lesley Otter, Zoe Campbell, Rebecca Schofield, Suzi Aspinall

Emails: lesley.otter@griffinpark.blackburn.sch.uk, zoe.campbell@griffinpark.blackburn.sch.uk, rebecca.schofield@griffinpark.blackburn.sch.uk, suzi.aspinall@griffinpark.blackburn.sch.uk

Safeguarding Governor: Karen Miller (Contact via Headteacher)

Local Authority Designated Officer (LADO): Elissa Harper – LADO@blackburn.gov.uk – 01254 506915

MASH (Multi-Agency Safeguarding Hub): 01254 666400

Emergency Duty Team (Out of Hours): 01254 587547

If You Have a Concern About a Child

Act immediately and report to the DSL or a Deputy DSL.

If a child is at immediate risk of harm, contact MASH or the police directly.

You do not need parental consent to report a safeguarding concern.

Signs to Look Out For

Unexplained injuries, changes in behaviour, poor attendance

Disclosures of abuse or neglect

Signs of child-on-child abuse, online safety risks, or exploitation

Children who may be especially vulnerable (SEND, LGBTQ+, looked-after children)

Your Responsibilities

Maintain confidentiality – share concerns only with the DSL or Deputy DSL.

Challenge inappropriate behaviour or language.

Never ignore a concern – "It could happen here."

Familiarise yourself with the school's safeguarding ethos and behaviour expectations.

Important Reminders

All concerns must be recorded on CPOMS (ask a DSL if unsure).

You are not expected to investigate – just report and record.

Support is available – speak to the DSL if you feel unsure or need guidance.